



WITEA

Washington Industrial Technology
Education Association

Board Meeting Minutes

Date: January 11, 2024

Called to Order by: Marcus Sullivan

Start Time: 4:40 pm (PST)

Adjourned by: Marcus Sullivan

End Time: 5:29 pm (PST)

Location: Zoom Meeting Link Below

<https://www.google.com/url?q=https://fifeschools.zoom.us/my/mrgsclassroom&sa=D&source=calendar&ust=1686517644935388&usq=AOvVaw030vUPIX627KDisufty32M>

1. ATTENDEES PRESENT:

- Marcus Sullivan - President *
- John Garrett - Past President *
- Cheyenne LaViolette - President Elect *
- Karmen Warner - SkillsUSA Rep
- Katie Daily - OSPI Rep
- Francine Chrisman - Executive Assistant
- Courtney Sullivan - Executive Secretary *
- Scott Callahan - University Rep

Not Present:

- Jennifer Smith - TSA Rep
- Lew Keliher - Historian
- STS Rep - Vacant *
- STEM Rep - Vacant *
- Ross Short - Treasurer *
- Tim Knue - WA-ACTE Executive Director

2. SECRETARY'S REPORT - Reading of the meeting minutes from the previous meeting.

Discussion: None

Motion to Approve: Karmen

Call to Vote: Marcus

Seconded: John

3. OSPI REPORT - Positive feedback and steady processing course approvals.

4. FINANCIAL REPORT - Account balance currently \$102,766. Asked about bags from last year as giveaways, members agreed they went over well. Pre-cons are all set up and good to go. Reminder to Executive Board members to create a Thursday Night activity for spring conference.

5. TSA REPORT - Registration closed 750 students higher than this time last year for WTSA competition. We are scrambling to make changes to the conference, because we definitely don't have the space for that many more students. We have moved VEX to Wednesday, and are working with WSSEA (e-sports) to include some of their events on Wednesday also. It's a great problem to have, but the logistics are challenging.

6. SKILLSUSA REPORT - Enrollment numbers are through the roof! Scholarships and Grants from industry are receiving personalized thank you letters and notes from the SkillsUSA student president.

7. **WA-ACTE REPORT** - Quarterly meeting is on February 27th, that is when the BIG report will be gone over. Will have a large update in the March meeting. Marcus will start coaching Cheyenne on how to build and complete the grid for the summer conference.

8. **UNIVERSITY REPORT** - Curriculum updates, language changes for the 2 major will keep the board apprised to progress and status. Graduation projection numbers are skewed due to the new at CWU, so numbers are in the double digits however this might change once students get into their 3rd year and declare. 3 female students graduated last year and 3 are currently in the program. Nice to see female student numbers are steady!

9. **HISTORIAN SUMMARY** - Will have the presentation hopefully ready to go by April for refresher on Board duties and expectations to use when yearly changes and such occur.

10. **OLD BUSINESS** (carried over from last meeting):

- Keynote Speaker Ideas for Spring Conference March 7-9
 - Scott LeDuc
- Teacher Rep to WITEA Board
 - STEM-John Garrett after term is over in presidential seat\
 - STS (skills and trades)-looking for person to fill
- Spring Conference March 7-9th - Wenatchee
 - Registration is open
- Cheyenne is creating a promo video to send out to WITEA and will be posted onto the website, once completed.

11. **NEW BUSINESS:**

- The suggestion of posting the open board positions on the communication sent out to members regarding conferences would be a great advertisement and getting the word out there.
 - STS Teacher Rep
 - President Elect
- Updates to website - whats working whats not? Anything to add?
- Embroidered flannels for board members still doing this instead of vests - consensus was flannels over vests.
- Idea for theme for spring conference
 - Hats off to CTE
 - Giving back to our members/teachers
 - Without them we wouldn't have the community or following that we do.
 - Thank you to WITEA members/teachers
 - Trucker/baseball/beanies give away to members in bags
 - T-Shirts
 - Adding T-Shirt size to pre-conference registrations for next/future years
 - Karmen's/SkillsUSA online screen printing company
 - Will ship to the conference location and work with the venue.
 - Fast, good quality and organized.
 - Board gave info to Karmen she will get quotes and get back to the Executive Board.

* *Voting Board Members: WITEA Bylaws Section 4.1*

Y - Yay, N - Nay, A - Abstained, NP - Not Present