



WITEA

Washington Industrial Technology
Education Association

Board Meeting Minutes

Date: 2/8/24

Called to Order by: Marcus Sullivan

Start Time: 4:42 pm (PST)

Adjourned by: Marcus Sullivan

End Time: 5:57 pm (PST)

Location: Zoom Meeting Link Below

<https://www.google.com/url?q=https://fifeschools.zoom.us/my/mrgsclassroom&sa=D&source=calendar&ust=1686517644935388&usq=AOvVaw030vUPIX627KDisufty32M>

1. ATTENDEES PRESENT:

- Marcus Sullivan - President *
- John Garrett - Past President *
- Cheyenne LaViolette - President Elect *
- Jennifer Smith - TSA Rep
- Karmen Warner - SkillsUSA Rep
- Katie Daily - OSPI Rep
- Francine Chrisman - Executive Assistant WA-ACTE
- Courtney Sullivan - Executive Secretary *
- Ross Short - Treasurer *

Not Present:

- Lew Keliher - Historian
- STS Rep - Vacant *
- STEM Rep - Vacant *
- Scott Callahan - University Rep
- Tim Knue - WA-ACTE Executive Director

2. SECRETARY'S REPORT - Reading of the meeting minutes from the previous meeting.

Discussion: Bags and notebooks have been ordered for Spring WITEA Conference. If anything else is wanted or needed needs to be sent to Fran to be ordered by Friday. Ashley's Design will not be able to make the turn around time required — Hats off to CTE theme thinking for next year in order to have the hats.

Motion to Approve: Courtney

Call to Vote: John

Seconded: Karmen

3. OSPI REPORT - Planning for summer conference — Any ideas please send them via email. Courtney asked about Equity sessions being indeed at the summer WA-ACTE conference. Changes to CTSO clock Hours for conferences/competitions. A committee for reviewing clock hours to have the same message overall has been established. These are for teacher PD only not for supervising students.

4. FINANCIAL REPORT - 102K in checking and 50K in savings. WITEA is looking good!

5. TSA REPORT - Over 2400 attendees — out of space! Good problem but makes for crazy times! TSA is spanning over 6 hotels in 840+ rooms as of now. This is 800 more attendees than last year. Can't wait to move to Spokane!

6. SKILLSUSA REPORT - Students are attending the WITEA conference then they have a break then they have their competition...so busy times! Registration opened yesterday and we already have 600+ attendees! Registration closes on February 18th. There are 97 tech contests from welding to culinary, and so much in between. SkillsUSA has

hired an invoicer to assist with the creation of code and implementation of the new system for efficiency. She has been a HUGE help!

7. **WA-ACTE REPORT** - Setting up for the Summer Conference in August. Lots of things are going on behind the scenes regarding legislative and other so...stay tuned! Cheyenne will start/continue to learn about completing the grid.

8. **UNIVERSITY REPORT - N/A**

9. **HISTORIAN SUMMARY - N/A**

10. **OLD BUSINESS** (carried over from last meeting):

- WITEA Keynote Speaker - Scott LeDuc payment discussion
 - If Scott does Keynote plus 2 sessions the rate will be \$2000 plus expenses
 - If Scott chooses to do the Keynote plus 4 or more sessions then the rate goes up to \$2500 plus expenses.
 - **Motion:** Cheyenne makes a motion to pay Scot LeDuc \$2000 plus expenses for the Keynote address and 2 breakout sessions or if he agrees on holding 4 or more breakout sessions then the rate WITEA will pay will be \$2500 plus expenses.

Seconded: John

Additional Discussion: We need to know the titles of the sessions he would like to present. Fran needs this info in order to update the Whoova App

Called for a Vote: Marcus

Vote:	Marcus Sullivan - President *	Y
	John Garrett - Past President *	Y
	Cheyenne LaViolette - President Elect *	Y
	Jennifer Smith - TSA Rep	A
	Karmen Warner - SkillsUSA Rep	A
	Katie Daily - OSPI Rep	A
	Lew Keliher - Historian	NP
	Francine Chrisman - Executive Assistant	A
	Courtney Sullivan - Executive Secretary *	Y
	STS Rep - Vacant *	NP
	STEM Rep - Vacant *	NP
	Scott Callahan - University Rep	NP
	Ross Short - Treasurer *	Y
	Tim Knue - WA-ACTE Executive Director	NP
	Vote: Passes	

- Awards Decisions are due by February 16th
 - Ross needs a decision and names of recipients 2 weeks prior to the conference to make plaques.
 - The Executive Board will meet on February 22nd @ 4pm via zoom meeting. Recipient names will be emailed to Ross after the meeting has been concluded.
 - REMINDER — Tom Stanly award news to be decided on from the WITEA board as well.
- Open WITEA Spots
 - President Elect
 - STS Teacher Rep
 - STEM Teacher Rep
 - Lew (Historian) will be holding a presentation on each position and what is entailed at WITEA Spring Conference Friday before voting takes place on Saturday.
- Promo Video is getting great feedback!! Is now up on the website! Thanks Cheyenne!!
- Registration is now OPEN for Spring Conference we have about 180 attendees — last year attendance was about 250-280
 - Cutbacks in district conference travel and spending, reduces in-person attendance.
 - Need to emphasize online sessions a week later as an option.
 - Call for presenters left active through the end of this weekend (2/11)
- CorePlus feedback from last year
 - People attending Core Plus sessions without being registered — this causes safety issues and interruptions to the workshop.
 - WITEA board will make themselves available to check names at the doors and be the one to have the hard conversation or redirect to the information sessions.

11. NEW BUSINESS:

- Spring Conference 2024
 - Theme - Hats off to CTE
 - Will be moved to 2025 to ensure enough time for proper delivery of said theme with giveaways and marketing.
 - CorePlus will be running info sessions about “What is CorePlus all about?”
 - Hopefully this will cut down on the amount of interruptions in the pre-sessions.
 - Thursday night event will be paper rockets
 - Cheyenne, John and Marcus will be bringing NASA documents, launcher(s), and air compressors.
- April 2024 WITEA Board Meeting
 - **Motion:** Marcus makes a motion to skip the April 2024 board meeting due to March WITEA in person board meeting and the executive board being at Region V Conference in April 2024.

Seconded: Cheyenne
Additional Discussion: None
Called for a Vote: John

Vote:	Marcus Sullivan - President *	Y
	John Garrett - Past President *	Y
	Cheyenne LaViolette - President Elect *	Y
	Jennifer Smith - TSA Rep	A
	Karmen Warner - SkillsUSA Rep	A
	Katie Daily - OSPI Rep	A
	Lew Keliher - Historian	NP
	Francine Chrisman - Executive Assistant	A
	Courtney Sullivan - Executive Secretary *	Y
	STS Rep - Vacant *	NP
	STEM Rep - Vacant *	NP
	Scott Callahan - University Rep	NP
	Ross Short - Treasurer *	Y
	Tim Knue - WA-ACTE Executive Director	NP
	Vote: Passes	

* Voting Board Members: WITEA Bylaws Section 4.1
Y - Yay, N - Nay, A - Abstained, NP - Not Present