



# WITEA

Washington Industrial Technology  
Education Association

## Board Meeting Minutes

**Date:** August 5, 2023

**Called to Order by:** Marcus Sullivan

**Start Time:** 1:00 pm (PST)

**Adjourned by:** Marcus Sullivan

**End Time:** 1:11 pm (PST)

**Location:** Davenport Grand, Spokane WA - In Person

### 1. ATTENDEES PRESENT:

- Marcus Sullivan - President
- John Garrett - Past President
- Cheyenne LaViolette - President Elect
- Courtney Sullivan - Secretary / Communications Officer

Not Present:

- Tim Knue - WA-ACTE Executive Director
- Jennifer Smith - TSA Rep
- Karmen Warner - SkillsUSA Rep
- TBD - OSPI Rep
- Scott Callahan - University Rep
- Ross Short - Treasurer
- Lew Keliher - Historian
- Francine Chrisman - Executive Assistant

### 2. OSPI REPORT - N/A

### 3. FINANCIAL REPORT - N/A

### 4. TSA REPORT - N/A

### 5. SKILLSUSA REPORT - N/A

### 6. WA-ACTE REPORT - N/A

### 7. UNIVERSITY REPORT - N/A

### 8. OLD BUSINESS (carried over from last meeting):

- Keynote Speaker Ideas for Spring Conference March 7-9
  - Matt - Ditch the Textbook - <https://ditchthattextbook.com/>
    - Keynote and 2 breakout sessions - Marcus will reach out to find more information
      - Speaker Full day in Person \$9500 / Half Day \$8500
        - How many hours does a full day consist of?
        - How many Breakout Sessions
        - How long? What would this consist of?
- Teacher Rep to board
  - WITEA
    - STEM
    - STS (skills and trades)
- Website / Webmaster

- Marcus and Courtney Sullivan requested login information from Jen (previous WITEA Secretary) for the WITEA website.

## 9. NEW BUSINESS:

- Final dissolution and merger of bank account(s) and all related aspects of WA-STC into WITEA.
  - Marcus Sullivan (President) and Cheyenne LaViolette (President Elect) had bank process transaction to dissolve bank account(s) and transfer funds to WITEA.
- Region 5 Conference - April 9-12th - Hawaii
  - Consulted Ross Short (Treasurer) and Francine Chrisman (WA-ACTE Executive Secretary) regarding team building experience.
  - Attendance of Executive Board
    - Marcus - Yes
    - Jon - Yes
    - Chyenne - Yes
    - Lew - Yes
    - Courtney - Yes
  - President (Marcus Sullivan) asked for a motion to have WITEA pay for registration to Region 5 Conference and lodging for the Executive Board members listed above.
    - Cheyenne LaViolette - Second
    - Approve
      - Y - 4
      - N - 0

**\*Attended the WA-ACTE Executive Board Meeting Saturday, August 5, 2023 from 8:00 AM – 12:00 PM\***

### At the WA-ACTE Meeting:

*Proposed Question from Holly Unruh: Could there be a Social Media position created as a board member to manage WA-ACTE and ect.'s social media's footprint?*

- *Could this be a volunteer or a hired paid employee?*
- *Concern for selecting the correct person to potentially fill this (idea) position.*

**MOTION BY JOHN GARRETT:** *WITEA will take on the leadership role of developing a Social Media Committee to further discuss this potential Social Media position on the WA-ACTE Board.*

- *Holly Unruh - Second*

*Tim Knue Comment/Request: A report/update will be presented at the September 23, 2023 board meeting with findings.*

- *Call for Vote by Kevin Davis*
- *Approve*
  - Y - 20
  - N - 0